**PROTECTION AND PERMANENCY TRANSMITTAL LETTER 15-11**

**TO:** Service Region Administrators

Service Region Administrator Associates

Service Region Clinical Associates

Regional Program Specialists

Family Services Office Supervisors

**FROM:** Tina Webb, Assistant Director

Division of Protection and Permanency

**DATE:** July 22, 2015

**SUBJECT:** Title IV-E Compliance Revisions

The purpose of this transmittal letter is to inform staff of new title IV-E requirements, and to ensure that staff are aware of the recently enacted [Preventing Sex Trafficking and Strengthening Families Act](https://www.congress.gov/bill/113th-congress/house-bill/4980/text) (P.L. 113-183).

## When a child is placed in out of home care, the agency has an obligation to attempt to identify all relatives of a child for possible placement. With the passing of the Preventing Sex Trafficking and Strengthening Families Act, the definition of relative now extends to “all parents of a sibling of the child, where such parent has legal custody of such sibling.” SOP [4.3 Relative and Absent Parent Search](https://manuals.sp.chfs.ky.gov/chapter4/09/Pages/43RelativeandAbsentParentSearch.aspx) has been revised to reflect changes to the requirements for notification of relatives when a child comes into OOHC. Additionally, language regarding the title IV-E definition of “Siblings” has been added to the [Definitions](https://manuals.sp.chfs.ky.gov/Resources/Pages/defList.aspx) page of the SOP manual.

This is the first in a sequence of revisions that the federal government is issuing surrounding this Act. Please review the Summary of PL 113-183: Preventing Sex Trafficking and Strengthening Families document to learn about the other requirements that will be mandated over the next three (3) years regarding this piece of legislation.

If you have any questions regarding the revisions in this transmittal, please contact via e-mail, [tina.hagenbuch@ky.gov](mailto:tina.hagenbuch@ky.gov), or by telephone at (502) 564-6852, ext. 3577.